Students PROFILE Checklist & Guide



Step 1: Log In to The AET

Go to http://www.theaet.com, and log in by choosing:



Information needed is:

- ✓ Chapter Number: A two-digit state abbreviation "+" FFA Chapter number.

 Example, TX0765
- ✓ **Username:** Typically first initial and last name, but your teacher will provide. *Example, VKirby for Vanessa Kirby.*
- ✓ Password: At first, this is the same as your username. A custom password can be created in the Student profile.

Student Login Information		
Our Chapter Number is:	My username is:	My password is:

Step 2: CHOOSE PROFILE: Complete **About You, Your Activities** & **Your Interest**

- Check off these important steps as you complete each one (a,b,c...)!

ABOUT YOU SECTION:

About You

About You

ManagerEdit your personal profile and password

Record your class schedule

Record your class schedule

Manager (SAE, WBL)

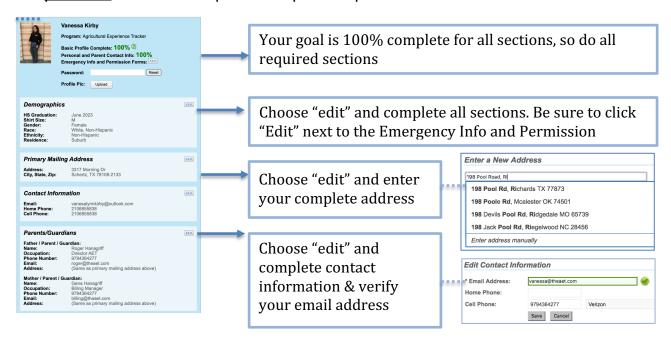
Enter your FFA offices

Choose your educational and career information

If Test your knowledge and gain a passing score

At Tacsoss for Mentors and Parents/Guardians

__ a. <u>Manage/Edit your personal profile &</u> <u>password</u> – this is an important step to complete all sections.



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* once complete choose PROFILE and continue to the next section



b. <u>Record your class schedule</u> - through choosing "add a class" and is essential to keep records! If your class is not listed, be sure to ask your teacher to setup their courses



 c. <u>Manage your Resume information</u> – The resume builds from record book information, but be sure to liste (1) accomplishments or certifications, (2) career objective and (3) references

About You Manage/Edit your personal profile and password Record your school Ag class schedule Manage your Resume information

YOUR ACTIVITIES SECTION:



__ d. <u>Experience Manager (SAE/WBL)</u> – This is where SAEs (project learning) are developed; *see* "*Selecting an SAE/WBL and Creating the Experience" Guide for details*



___ e. <u>Enter your Leadership roles</u> – List your leaderships



 f. Enter your committee memberships – List leadership committee involvement and work on your chapters strategic plan



YOUR INTEREST SECTION:



g. <u>Choose your educational & career interest</u> – Select careers that interest you, and rank them on the right side.



 h. Explore Careers using O-Net – explore your career interest and learn more about educational needs, personality traits, salaries and job demand.

Each of these maybe grades, so be complete and share your results with your teacher





What is next?

- 1. Learn more about SAEs through www.exploresae.com and choose the SAE that is right for you and your educational/career interest
- 2. Learn more about your SAE project setup and records in student help (part of your AET system)
- 3. Track your time experiences in the JOURNAL and any monetary investment in the FINANCES section.

You are Ready for Records!